

# KANSAS 4-H VOLUNTEER SCREENING APPLICANT STEPS



1. Login to your 4-HOnline family account, and add yourself as a new family member if you haven't already done so. If your family has never used 4-HOnline, you will need to create a new family account before creating an adult profile for yourself.

Resources available on [Kansas4-H.org](https://Kansas4-H.org) :

[Resources](#) > [4-H Online Family Resources](#) > [Enrollment Guides](#) > [New Adult Volunteer Enrollment](#)



2. Complete the Kansas 4-H Volunteer Orientation in person through your local Extension office. (Should an in person training be unavailable, training should be completed on 4-HOnline immediately after Local Extension Unit approval.)



3. After completing the Kansas 4-H Volunteer Orientation, notify your local Extension office about completing the training and schedule an interview appointment.

4. Upon completing the interview, the local Extension office will provide information for the required criminal background check.

5. Local Extension office will compile information and submit your application for board approval.



6. The local Extension office will send a letter concerning volunteer status and appointment for 4-H work and update status within the Kansas 4-HOnline Enrollment System.



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